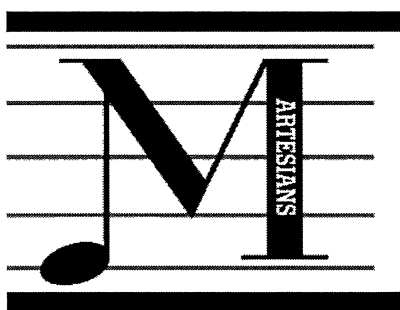




**MARTINSVILLE HIGH SCHOOL  
MARCHING ARTESIANS**

*Parent-Student  
Handbook*

**2021**



## Agenda

Welcome

Marching Band - Scholastic vs Open Class, and maybe Mid-states

Introduce Staff

Show Theme

Handbook

Calendar

Marching Band Fee - this includes uniform supplies of shoes & gloves

Fundraisers

Indy 500 (Student Accts) - no for 2021

Pork Barn (Student Accts) - YES!

Cheese & Sausage (Sept)

Forms (4)

Volunteer Form (All Members)

CBC & Driver's License (All Volunteers)

Medical Form

Contract Acknowledgement (All Members)

Uniforms

We will fit students when we begin in July. Our photography session is scheduled for August 4.

Mailbox

On my office window

Technology

Website

Communication

Social Platforms

In Conclusion

### **Martinsville High School Marching Artesians**

Welcome to another great season of marching band at Martinsville High School! I look forward to what we can all accomplish together. It will be a year of excitement, hard work, fun, and new opportunities. We will come together as parents, students, and staff to work towards a common goal of education and excellence. One of our missions with the music program is to teach life lessons through the experience of music. We are thrilled that you have chosen to participate in this wonderful activity and look forward to working with you!

The purpose of this handbook is to provide you with a resource for the marching band season. We have tried to cover as much information as possible, but please do not hesitate to contact us with any questions. "Veteran" parents are also a great resource and have a wealth of knowledge. We hope you will choose to be active in your son or daughter's experience by volunteering (more on this later) and attending performances.

### **MHS Marching Band Staff**

Ken Belt, Director of Bands      [ken.belt@msdmartinsville.org](mailto:ken.belt@msdmartinsville.org)      765-342-5571 x 4043  
James Powell, Band Director & Percussion Director  
Todd Clevenger, Visual Coordinator & Drill Designer  
Lily Wever, Guard Director  
Tricia Petit, Guard  
Jason Palmer, Music Arranger  
Matt Rivera, Music & Visual (Brass)  
Karl Vierling, Front Ensemble  
Greg Pearson, Percussion  
Jacob Powell, Percussion  
TBA, Music & Visual (Woodwind)  
TBA, Guard

### Marching Band Fees

**Marching Band Fee:               \$ 300.00**  
**Shoe Fee:                           \$ 25.00 (if needed)**

This can be broken down into three installments, dues dates are listed below.

<u>Payment</u>	<u>Due</u>	<u>Amount</u>
1	Week of July 13, 2021	\$ 100.00 (turn in at your sectional practice)
2	Aug 13, 2021	\$ 100.00 +shoe fee, if needed (\$25.00)
3	Sept 10, 2021	\$ 100.00
	<b>Total</b>	<b>\$ 300.00</b>

**If the fees are paid in full by August 13, 2021, you may discount the fees by \$25.00, therefore making your fee \$275.00** (or \$300.00 including shoe fee). Please adhere to the above payment schedule, as the marching band needs to pay bills and pay staff in a timely manner. You may pay any part of or the entire amount ahead of schedule. If you wish to have a credit card option through your child's Skyward account, please talk to Mr. Belt. (convenience fees are added)

If other payment arrangements are necessary, please contact Mr. Belt to discuss this matter.  
**We do not want economics to be a reason for a student not to participate in marching band!**  
We will be evaluating student accounts during the summer and fall to make sure a student account does not fall behind. If an extenuating circumstance should arise, communication is the key!

#### **Why is the marching band fee necessary and what does it cover?**

Marching Band is an extracurricular activity and we are a self-sufficient organization. The fee covers the expenses for the weeks of band camp, the marching drill, the musical arrangements, supplementary staff, uniforms supplies and uniform maintenance, prop materials, as well as administrative costs of running a marching band, and everything else in between. The students will also receive a show theme t-shirt to wear under their uniforms. We do try to keep fees as low as possible, but as you can see, there are many things that go into running and maintaining the marching band.

#### **What fund-raising opportunities are available?**

There are several opportunities for students to raise dollars towards their fees, which will be discussed at this evening's meeting. (Indy 500, Pork Barn, Sausage & Cheese Sale) There will also be fundraisers that will be strictly for the general fund of the Band Department, but the majority of what we do has a direct benefit to the student's account.

Fundraisers that go towards a student's account to assist in paying fees are the Indy 500 Seatback Rentals and the Pork Barn at the County Fair. The annual Fall Cheese & Sausage Sale will be evaluated for use of the general fund or student accounts (August/September).

### **COMMUNICATIONS: How Do I Find Out What is Going On?**

We primarily use a Facebook page. If you or your child is not on Facebook, would you please consider doing so for this purpose. This is the best way to keep up with our day to day and week to week schedules.

I know there may be some apprehension about social media, and yes, it can have issues, but it is such a powerful way to communicate with all students and parents very quickly. The marching band page is not intended as a social group-chat, but merely a means of distributing important information. Mr. Belt monitors and approves all posts before they are made public, so there is never any concern about inappropriate material being posted or read by its members. It is also a private page, so outside people are not a part of our page.

#### **Facebook Page “Martinsville Marching Artesians Member Group”**

Facebook is probably used more by us parents than the students. But Facebook allows much more in the way of photos, recordings, videos, and documents to be posted than the other social platforms, so students, if you would please consider joining Facebook, even if it is just for the Marching Band page. Make sure to turn on your notifications so you know when an item is posted.

The Marching Band page is a closed group, you will find other Facebook pages from previous years out there. If you are not already on the page, search “Martinsville Marching Artesians Member Group, like the page, and I will then allow for entry. I do keep this group to only student members and their parents. It is not intended to be a page for the community of Martinsville and beyond. We do post videos of rehearsals that are not meant for public viewing, but for educational purposes of the student members. There are also copyright laws that prohibit public posting of our music.

We also have a public Facebook page and an instagram page for the general public.

**Website** - YES, FINALLY!!!! We have a new website up and running, the web address is: [www.artesianmusic.org](http://www.artesianmusic.org). This will become our hub of information as time goes on. Right now, the summer calendar is posted under “Events”. I foresee keeping the private Facebook pages for posting videos of music and rehearsals, things we may not necessarily want the whole world to see, as well as information that is only pertinent to that specific group. Look for this website to grow with time.

**When it comes to matters of attendance**....please do not use the Facebook page for this reason, that is not something that should be intended for the entire marching band to see. When conflicts arise, please communicate directly with Mr. Belt at my school email, [ken.belt@msdmartinsville.org](mailto:ken.belt@msdmartinsville.org). Guard members, please communicate with Lily Wever, [lilywever@gmail.com](mailto:lilywever@gmail.com) and also cc me on that email, this just keeps me in the “loop” of information.

**Volunteer Form**

Parent/Guardian Name: \_\_\_\_\_

Parent Cell: \_\_\_\_\_

OK to text information to Cell?      Yes \_\_\_\_\_      No \_\_\_\_\_

Student Name: \_\_\_\_\_      Grade (2020-21): \_\_\_\_\_

Student Cell: \_\_\_\_\_

OK to text information to Cell?      Yes \_\_\_\_\_      No \_\_\_\_\_

**Please indicate which areas you wish to assist or chair.**

Chaperone Trips      \_\_\_\_\_ Volunteer      \_\_\_\_\_ Chair

Transportation (Drive Eqpt)      \_\_\_\_\_ Volunteer      \_\_\_\_\_ Chair

Do you own a truck that can haul a trailer?      Yes \_\_\_\_\_      No \_\_\_\_\_

Food Committee      \_\_\_\_\_ Volunteer      \_\_\_\_\_ Chair

Fundraising      \_\_\_\_\_ Volunteer      \_\_\_\_\_ Chair

Uniforms      \_\_\_\_\_ Volunteer      \_\_\_\_\_ Chair

Pit/Prop Crew      \_\_\_\_\_ Volunteer      \_\_\_\_\_ Chair

Prop Construction      \_\_\_\_\_ Volunteer      \_\_\_\_\_ Chair

Spirit/Publicity      \_\_\_\_\_ Volunteer      \_\_\_\_\_ Chair

Senior Night      \_\_\_\_\_ Volunteer      \_\_\_\_\_ Chair

Award's Night      \_\_\_\_\_ Volunteer      \_\_\_\_\_ Chair

Shadow Night/Chili Supper      \_\_\_\_\_ Volunteer      \_\_\_\_\_ Chair

Comments:

**Contract Acknowledgement Form**

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Zip Code (Please list city if other than 46151): \_\_\_\_\_

Student email: \_\_\_\_\_

Parent email: \_\_\_\_\_

Student Cell: \_\_\_\_\_ OK to text info to Cell? Yes \_\_\_\_ No \_\_\_\_

Parent Cell1: \_\_\_\_\_ OK to text info to Cell? Yes \_\_\_\_ No \_\_\_\_

Parent Cell2: \_\_\_\_\_ OK to text info to Cell? Yes \_\_\_\_ No \_\_\_\_

Student T-Shirt Size (Adult Size)

- Small
- Medium
- Large
- XL
- 2XL
- 3XL
- 4XL

***The Marching Artesian Handbook has been read, and we understand the policies set forth, especially in regards to fees and payment due dates as well as the calendar.***

***Student Signature*** \_\_\_\_\_ ***Date*** \_\_\_\_\_

***Parent/Guardian Signature*** \_\_\_\_\_ ***Date*** \_\_\_\_\_

# Martinsville High School Music Department

## Medical Release and Field Trip Permission Slip

Purpose: This form is for parents/guardians to authorize the provision of emergency treatment for children who become ill or injured while under school authority, when parents or guardians can not be reached. This form is necessary for students to travel on any music department trip. This form is also a permission slip for any/all travel associated with school functions for the ensembles to which a student belongs. Once completed, it is good for the duration of a school calendar year.

**Please complete both pages of the form.**

### Student Info:

Student Name: \_\_\_\_\_ Age: \_\_\_\_\_ Grade: \_\_\_\_\_  
(Last) (First) (Middle)

Best Contact number: \_\_\_\_\_ (Home or Cell) Date of Birth \_\_\_\_\_

Address: \_\_\_\_\_  
(street, city, state, zip)

Legal Custody held by: (Circle) Father Mother Both Other

### Parent/Guardian Info:

Father/Guardian 1 Full Name: \_\_\_\_\_

Best Contact Number: \_\_\_\_\_ (Home or Cell)

Address: (If different from above) \_\_\_\_\_

Mother/Guardian 2 Full Name: \_\_\_\_\_

Best Contact Number: \_\_\_\_\_ (Home or Cell)

Address: (If different from above) \_\_\_\_\_

### Emergency Contact (If unable to reach Parent/Guardian)

Name: \_\_\_\_\_ Relation to Student: \_\_\_\_\_

Address: \_\_\_\_\_

Best Contact Number: \_\_\_\_\_ (Home or Cell)

### Over the Counter Medication Dispensation

The ensemble director/nurse/or designated chaperones will have over the counter medications (for colds, upset stomach, headache, motion sickness, etc) available for students at their request. Please place an "X" in the box which indicates your intentions, then sign the appropriate line.

*Do you wish for your child to receive these medications if needed?*

\_\_\_ YES Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_ NO Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**Medical Information on Student**

Known Environmental Allergies: \_\_\_\_\_

(Students are responsible for the own inhalers and epi-pens!)

Drug/Medical Allergies: \_\_\_\_\_

Past relevant medical history: \_\_\_\_\_

Current relevant medical diagnosis: (Chronic injuries, major surgeries, etc): \_\_\_\_\_

Daily Medications:

Name of Medication	Dosage	Time of Day
_____	_____	_____
_____	_____	_____
_____	_____	_____

Physical Limitations: \_\_\_\_\_

Date of Last Tetanus: \_\_\_\_\_ (Not listing will almost certainly mean a shot if we are required to go to a hospital.)

Contact lenses worn?: YES NO (Hard/Soft)

Dietary Limitations: \_\_\_\_\_

Child's Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

**To Grant Consent for Treatment and Travel**

I hereby give my consent, in the event that all reasonable attempts made to contact me have been unsuccessful, for the administration of treatment deemed necessary by a licensed physician or dentist and the transfer to any hospital or emergency care facility reasonably accessible. This authorization does not cover major surgery unless the medical opinions of two other licensed physicians or dentists, concurring in the necessity of such surgery, are obtained prior to the performance of such surgery, or in the event of a life or death situation.

I also give my permission for my student to travel with the Martinsville High School Music department as is necessary for their ensemble.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**REFUSAL TO CONSENT TREATMENT AND TRAVEL**

I DO NOT give my consent for emergency medical treatment of my child. I understand that this means my child is not allowed to travel on with the music department unless I accompany them as a chaperone and take full responsibility for them.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_